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# FEHB Program Carrier Letter

## All Carriers

U.S. Office of Personnel Management  
Office of Insurance Programs

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**Letter No. 2002-09**

**Date:** February 28, 2002

Fee-for-service [ 9 ]    Experience-rated HMO [ 9 ]    Community-rated HMO [ 8 ]

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**SUBJECT: Training for the FEHB Clearinghouse Project**

The National Finance Center (NFC) has announced dates for training on using the FEHB Centralized Enrollment Reconciliation Clearinghouse, also known as CLER. All carrier personnel who will use CLER directly should attend one of the one-day training sessions.

Training sessions are scheduled in both New Orleans and Washington, DC. At this time, the dates for training are as follows:

In New Orleans

March 11-15, 2002  
April 8-12, 2002  
May 20-24, 2002  
June 17-21, 2002

In Washington, DC

March 18-22, 2002  
April 15-19, 2002  
May 20-24, 2002  
June 10-14, 2002

This training schedule is posted on the CLER web site. Additional sessions may be scheduled at a later date. Any changes to the schedule will be shown on the web site. The web site address is [www.nfc.usda.gov](http://www.nfc.usda.gov). Click on the CLER button, then click on the Newsletter button.

Space is limited at either location and reservations are required. Please sign-up for a training session by calling Ms. Angeliqe Dyer of NFC at 504-255-5230, or via email at [angelique.dyer@usda.gov](mailto:angelique.dyer@usda.gov).

NFC is working on scheduling a training session in California. When NFC completes the arrangements for this training session, the extra training session will be added to the training schedule on the CLER web site. Please call Ms. Dyer immediately if you would be interested in attending training in California instead of one of the other sites.

The physical location of the training sites are:

New Orleans, LA

U.S. Department of Agriculture  
National Finance Center, Conf Rm 3  
13800 Old Gentilly Road  
New Orleans, LA 70160

Washington, DC

U.S. Department of Agriculture  
South Building, Room 1623  
1400 Independence Avenue, SW  
Washington, D.C. 20250

If you have any questions on CLER, please call Mr. Eric Figg at OPM at 202-606-4083, or email at [edfigg@opm.gov](mailto:edfigg@opm.gov).

Sincerely,

A handwritten signature in black ink that reads "Abby L. Block". The signature is written in a cursive style with a long horizontal flourish at the end.

Abby L. Block  
Assistant Director  
for Insurance Programs